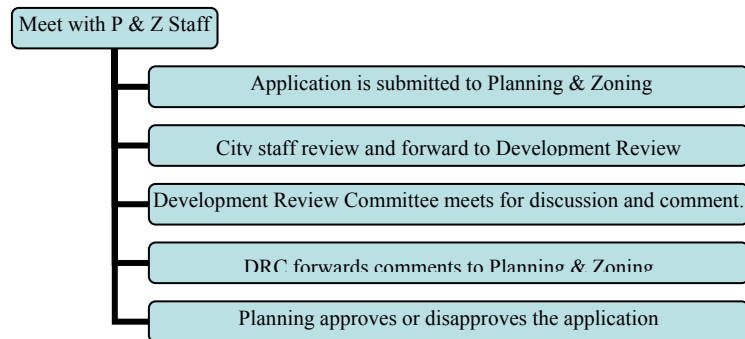


### Minor Lot Split/Deviation

A minor lot split is used when a property is being split into two or fewer parcels, or a lot line is being moved or otherwise adjusted.



The general process for preparing a covenant to annex is described below:

1. Make an appointment to meet with Planning and Zoning Division Staff to review the process and requirements for a minor lot split or lot line deviation.
2. Submit an application.
3. Staff reviews the applications for sufficiency, to determine if additional information is needed to process the application.
4. The application is distributed to City departments through the Development Review Committee for review and comment.
5. Planning & Zoning Staff receive DRC comments and forward to the applicant for any necessary revisions.
6. Necessary revisions are forwarded to DRC for review.
7. Approval or disapproval is based on compliance with required revisions.